

## **Bethel Lutheran Mission Statement**

*Bethel Lutheran Church is a community of believers called by God to invite all people into a living relationship with Jesus Christ, build them up in the faith, and send them out to be witnesses in word and deed to the gospel of Jesus Christ*

### **BETHEL LUTHERAN CHURCH**

#### **WAHPETON, ND**

Planning Council – Minutes

December 19, 2024 – 5:30 PM

- I. **Call to Order** – Carter called the meeting to order at 5:30pm
- II **Devotions** – Devotions were presented by Ginny
- III. **Members Present/Absent** – The following members were present:  
Carter Hansen, Ginny Buck, Diane Finnie, Larry Bethel, Ryan Hoef, Tracy Peterson, Stehanie Beyer, Pastor Eisenmann, Lisa Bassingwaite, Joyce Johnson. Members absent: Janine Berg. Others Present: Cyndy Kolle, Stephanie Hoef
- IV. **Pastoral Report** – Pastor Amy reported on the following items:
  - A. Worship and Pastoral Acts
  - B. Pastoral Care
  - C. Education and Youth
  - D. Administrative/Councils
  - E. Staff/Head of Staff Admin
  - F. Outreach
  - G. Ministry Focus
- V. **Approval of Minutes** – The November 21, 2024 minutes were approved on a motion and second by Ginny/Tracy. Motion passed unanimously.
- VI. **Monthly Financials** - Larry presented the November financials. No motion to accept was necessary because they were previously approved by the Executive Committee.
- VII. **December 15<sup>th</sup> congregational meeting-** Carter presented a copy of his report that he presented to the congregation the previous Sunday. After Discussion a motion and second was made by Ryan/Ginny to recommend at the congregation meeting that a loan be taken out to replace the flat portion of the Church building roof and upgrade the HVAC system. Motion passed unanimously.

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Also a motion was made and seconded by Larry/Ginny to pay a lump sum payment of \$40,000 on our current loan balance. Motion passed unanimously.

**VIII. 2025 Budget Approval-** Larry brought the following issues concerning the proposed budget to the attention of the Council:

- A. The need to increase our Insurance Budget to \$13,900.
- B. Reduce Computers and Electronics budget from 16,000 to 9,000
- C. Increase the Accounting/Payroll/ICON budget by \$4,900

After further discussion it was decided to increase our budget for insurance an additional \$400 which would add cyber security coverage to our portfolio. A motion was made and seconded by Tracy/Ryan to submit the proposed budget as amended to the congregation at our annual meeting. Motion passed unanimously.

**IX. Committee Reports**

**All the Boards were reminder that Board Reports need to be into Kim by January 10<sup>th</sup>.**

- A. Board of Outreach – Tracy reported on the following items:
  - a. FFS Applications
  - b. Assisting residents at St. Catherine’s with Christmas Cards
  - c. Operation Christmas Blessing
  - d. Cocoa, Cookies and Carols
  - e. Sonja Christenson – mailings to members for various purposes
  
- B. Board of Lay – Steph Beyer reported on the following items:
  - a. Christmas Eve Services
  - b. Pastor Amy installation Service
  - e. Lenten Services
  
- C. Board of Education – Lisa Bassingwate reported on the following items:
  - a. Reformation Fair
  - b. Pumpkin Gospel
  - c. Itty Betty Believers Bookclub
  - d. Adult Ed program

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D. Board of Properties – Ryan Hoefs reported on the following items:

- a. ProPresenter Software
- b. Replacement of Sanctuary Camera
- c. Copy machine contract
- d. Phone System replacement
- e. Boiler Room Door
- f. Boiler Compressor Motor replacement
- h. Ceiling replacement

X. **Adjournment** – With no more business to come before the Council the meeting was adjourned.

Respectfully Submitted,  
Larry Bethel, Secretary