

BOARD OF PROPERTY MEETING

January 31 ,2024

Members present: Old board and new board....Paul Oehlke, Ryan Hoefs, Clay Smith, Rob Dohman, Jeff Olson, Brian Finnie. Others present : Ginny Buck, Carter Hansen, and Shae J.

Paul went over items that have been done recently , 2 leaks were repaired on the roof in the area that the Fellowship Hall had leaks ,by A&R Roofing, they will come when we have leaks that need repair. Sump pump was replaced that went out in the Northeast corner tunnel. He also replaced light bulbs and cleaned up the area.

Discussion on Climatedmakers and what they do as well as Trane - would like to have Climatedmakers take care of what both do so we have only one contract. Ryan will talk to Evan from Climatedmakers to see if they would be agreeable to this (Brian said he thought they would) if they are willing he will then call Trane to see how we can get out of their contract..

Shae informed us what he has been working on with office issues - Microsoft 365 may be off for several days due to unlocking tech issues - no emails - he would like to downsize the server which would also cost less down the road. Other service billing will be looked at for possible money savings. Shae is also working with Monica Z on the programming of the bells system, Monica has purchased a new computer and software to get it up and running so when they get to the process of programming they would like another person to be in on it to know what to do.

*Motion by Ryan to hire Shae as our Technology provider with compensation to be worked out later, motion 2nd by Rob and carried.

*Motion by Ryan to have Shae look into a new server to handle emails , 2nd by Clay motion carried.

Carter asked Brian if he would make a list of maintenance and other housekeeping items needing to be done each week, each month , every quarter and once a year. This list can be checked by cleaning groups , staff , and Property Board . A spread sheet could be made up to keep track of progress. Brian said he could do that.

The group was informed about Missy Fisher and her cleaning service that we will have come in for 8 hrs on Fridays, Joyce will work with her as to the areas she will need to take care of and equipment she can use for those jobs. Board members can stop to meet her when she is here on Fridays. Joyce has a Helping Hands group that comes in to do other jobs which has been occassionaly and now will be each week.

Ryan said he talked with Brad from the Community Center and they have 3 ping pong tables they want to get rid of which Ryan thought could work for our quilters as they fold up and roll. Sharon Kotner will be contacted to go check them out.

Discussion - on when is a good day and time to have our monthly meetings.....Decided for the next few months to see how it works **WE WILL MEET ON THE 3RD WED AT 5:30** this seemed to work for most members. The chair and or co-chair will be decided at he next meeting.

NEXT MEETING WILL BE FEBRUARY 21ST @ 5:30

Minutes submitted by Ginny Buck