

**BETHEL LUTHERAN CHURCH  
PLANNING COUNCIL MINUTES  
November 10, 2020**

**CALL TO ORDER – Kelly Voss**

**Roll Call**

Kelly Voss	x	Cyndy Kolle, Board of Lay	x
Kathy Johnson	x	Mike Bassingthwaite, Board of Property	x
Dee Jensen	x	Pastor Jake Dyrhaug	x
Cindy Borchert	x		
Pastor Erika Buller	x		
Blake Peterson, Board of Outreach	x	Guests:	
Dana Kasowski Board of Education	x	Brian Finnie	x
Linda Johnson , Board of Stewardship	x		

**SPIRITUAL DIRECTION – Dee Jensen**

**APPROVAL OF MINUTES:** Cyndy moved & Linda seconded to approve. Motion carried.

**TREASURERS REPORT:** Mike moved and Dee seconded to approve. Motion carried.

<b>2019</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<i>Envelope offering:</i>	\$36,498.48	\$33,928.50	\$30,378.50	\$31,087.00	\$26,194.00	\$26,002.34
<i>Income/Balance:</i>	(\$7,171.10)	(\$12,900.72)	(\$28,732.36)	(\$35,542.91)	(\$25,781.41)	(\$34,785.49)
<i>Checking acct balance:</i>	\$1,710.47	(\$4,019.15)	(\$19,850.79)		(\$32,746.00)	(\$25,903.92)
<b>2019</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
<i>Envelope offering:</i>	\$27,759.00	\$23,724.00	\$40,032.21	\$34,791.00	\$28,390.00	\$64,524.05
<i>Income/Balance:</i>	(\$32,965.35)	(\$7,214.33)	\$21,380.28	\$21,169.19	\$1,666.92	\$33,872.80
<i>Checking acct balance:</i>	(\$24,083.73)	\$16,095.90)	\$30,261.85	\$29,061.42	\$10,548.49	\$42,754.37
<b>2020</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<i>Envelope offering:</i>	\$28,480.00	\$36,284.00	\$34,073.00	\$24,397.11	\$29,192.00	\$28,101.00
<i>Income/Balance :</i>	(\$13,438.91)	(\$19,336.94)	(\$20,267.87)	(\$28,689.78)	\$15,193.73	\$10,725.30
<i>Checking acct balance:</i>	\$29,315.46	\$23,417.43	\$22,486.50	\$14,064.59	\$57,948.10	\$53,479.67
<b>2020</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
<i>Envelope offering:</i>	\$21,512.00	\$24,417.00	\$30,922.00	\$35,612.50	\$36,528.07	
<i>Income/Balance:</i>	(\$5,886.09)	(\$16,313.71)	(\$24,151.70)	(\$29,462.09)	(\$31,833.64)	
<i>Checking acct balance:</i>	\$36,868.28	\$26,440.66	\$18,602.67	\$13,292.28	\$10,920.73	

## OLD BUSINESS:

1. Implementation team update:
  - a. The chairs will be finished in mid to late December and then shipped.
  - b. There are typical building construction things that cause delays.
  - c. We have \$200,000 in the capital improvement fund and have borrowed \$977,000. We will cap this amount. There should be enough money coming in monthly from pledges to cover the capital campaign account.
  - d. A question was raised about the height of the altar. Kelly will contact Lara to see if she knows any more about this.
  - e. The cost of the Paraments, altar,, baptismal font and railing have been taken care of.
  - f. A new camera is hooked up and waiting for a chip to make the sound better in the sanctuary. Other technical areas are being worked on.
  - g. Brian reported that the emergency resiliency fund has been finalized for no touch items in the rest rooms.
2. Worship discussion and communion possibilities:
  - a. The Bishop recommends no in-person Christmas services because of the pandemic conditions in our area.
  - b. Each board reported the feedback from their members that we should have online services only.
  - c. Cyndy moved and Dana seconded that out of concern for our members and staff that there should be no in-person services on Christmas Eve and Christmas Day. Motion carried.
  - d. There was a suggestion that there might be “personal sanctuary times” made available on Wednesdays for a limited number of people in attendance. No action was taken.
  - e. Dana moved and Dee seconded that out of concern for our members and staff that until further notice, Bethel worship services will be online only. Motion carried.
  - f. Blake moved and Cyndy seconded that out of concern for our members and staff, that until further notice funerals will be family only and limited to 25 people in attendance. Motion carried.
3. Budgets from Boards:
  - a. Kelly has received some budgets already. They are due December 18, 2020.
4. Nominating Committee:
  - a. they have 7 positions to fill and have a list of possible people to contact. They have split up the list and committee members are making calls.
  - b. Kelly’s position will be on the ballot too as he is filling out the first term of another executive director.
  - c. All 4 on the executive Committee came on at the same time and the nominating committee would like to stagger these positions in the future.
5. ICON – technology access:
  - a. Kelly met with Lois regarding who will have access to the directory and at what level. It is password protected. Staff members have a higher level of access than others.
  - b. It was decided to test it out with the Planning Council first and then the boards to see how it works. Kelly will send out emails to request access when it is ready.
6. “Thanks – BINGO” – Pastor Erika:
  - a. We have used 120 cards and have ordered more. It has been a good way to administer Pastoral Care to members and the community.
  - b. This will continue for a couple more weeks.

## **NEW BUSINESS:**

### **1. Board Reports:**

#### **Board of Stewardship:** Linda Johnson

- \* The “Fill the Trunk” activity brought in \$109 cash, \$25 Econo gift card and 145 food items.
- \* They are implementing the “Phone a Friend” activity again to reach out to members with a phone call. The Board of Outreach will help out with this.

#### **Board of Property:** Mike Bassingthwaite

- \* They are planning carpet for the youth room to match the current floors.
- \* Brian is working on many things throughout the church.
- \* They are looking to ask the endowment board and others to help pay for the new video system.

#### **Board of Education:** Dana Kasowski

- \* Wednesday School programming has been going well with about 60 families participating.
- \* Adult education is on pause at this time.
- \* The National Youth Gathering group held a Drive-in-Bingo on December 6 and brought in \$2,000 through this fun event and would like to do another on in February.

#### **Board of Lay:** Cyndy Kolle

- \* Advent Bonfire on December 9<sup>th</sup> was poorly attended. Another one is planned for December 16<sup>th</sup>, but it will be decided later if it will be held.
- \* A Drive By “Live Nativity” is planned for Sunday December 20<sup>th</sup> from 11:00-1:00, weather permitting. They are looking for people to participate as characters for this.

#### **Board of Outreach:** Blake Peterson

- \* Sonja Christensen is an ad hoc member of this board performing mail outreach to members. Judy Peterson and Floss Johnson have joined Sonja in writing notes for the mail outreach.
- \* They have had 5 names of families who have requested a quarantine care package.
- \* They are continuing to work on the details for the fire victims supply and fund.

### **2. Audit Committee:**

- a. A vacancy needs to be filled on this committee, appointed by the Planning Council.
- b. This is a 3 member committee for a 3 year term with one person appointed each year.
- c. Cindy will check past minutes to see who has been on this committee and for how many years. She will report this to Kathy Johnson and she will contact these individuals.

### **3. Other:**

- a. Kelly and Cindy joined a Synod Zoom meeting at noon on December 8<sup>th</sup> regarding how to hold an annual meeting during the pandemic. Kelly will send out the information we received from them for discussion at a later meeting.

Board Reports – each board email minutes to Bethel office to review prior to Planning Council meeting.

#### ***Dates and notables:***

Budgets from boards due December 19, 2020

Annual reports due December 28, 2020

Closing with the Lord's Prayer

Spiritual Direction December – Dana Kasowski

Next meeting January 12, 2021

Respectfully Submitted:

Cindy Borchert, Secretary/Treasurer