

**BETHEL LUTHERAN CHURCH
PLANNING COUNCIL MINUTES
August 11, 2020**

CALL TO ORDER – Kelly Voss

Roll Call

Kelly Voss	x	Cyndy Kolle, Board of Lay	
Kathy Johnson	x	Mike Bassingthwaite, Board of Property	x
Dee Jensen	x	Pastor Jake	x
Cindy Borchert	x		
Erika Buller	x		
Blake Peterson, Board of Outreach	x	Guests:	
Dana Kasowski Board of Education	x		
Linda Johnson , Board of Stewardship	x		

SPIRITUAL DIRECTION – Cindy Borchert

APPROVAL OF MINUTES: Mike moved & Blake seconded to approve. Motion carried.

TREASURERS REPORT: Linda moved and Dana seconded to approve. Motion carried.

2019	January	February	March	April	May	June
<i>Envelope offering:</i>	\$36,498.48	\$33,928.50	\$30,378.50	\$31,087.00	\$26,194.00	\$26,002.34
<i>Income/Balance:</i>	(\$7,171.10)	(\$12,900.72)	(\$28,732.36)	(\$35,542.91)	(\$25,781.41)	(\$34,785.49)
<i>Checking acct balance:</i>	\$1,710.47	(\$4,019.15)	(\$19,850.79)		(\$32,746.00)	(\$25,903.92)
2019	July	August	September	October	November	December
<i>Envelope offering:</i>	\$27,759.00	\$23,724.00	\$40,032.21	\$34,791.00	\$28,390.00	\$64,524.05
<i>Income/Balance:</i>	(\$32,965.35)	(\$7,214.33)	\$21,380.28	\$21,169.19	\$1,666.92	\$33,872.80
<i>Checking acct balance:</i>	(\$24,083.73)	\$16,095.90)	\$30,261.85	\$29,061.42	\$10,548.49	\$42,754.37
2020	January	February	March	April	May	June
<i>Envelope offering:</i>	\$28,480.00	\$36,284.00	\$34,073.00	\$24,397.11	\$29,192.00	\$28,101.00
<i>Income/Balance :</i>	(\$13,438.91)	(\$19,336.94)	(\$20,267.87)	(\$28,689.78)	\$15,193.73	\$10,725.30
<i>Checking acct balance:</i>	\$29,315.46	\$23,417.43	\$22,486.50	\$14,064.59	\$57,948.10	\$53,479.67
2020	July	August	September	October	November	December
<i>Envelope offering:</i>	\$21,512.00					
<i>Income/Balance:</i>	(\$5,886.09)					
<i>Checking acct balance:</i>	\$36,868.28					

OLD BUSINESS:

1. Implementation team update
 - a. They had a good meeting on August 10, 2020 with lots of energy.
 - b. Things are close to being on schedule.
 - c. A giving tree with a theme of “The Good Shepherd” will be used to give recognition for memorial gifts and will hang on the wall where the office door used to be.
 - d. The Memorial Committee is involved to include previous gifts given.
 - e. The altar and baptismal font are close to being selected.
2. Procedure Audit from Julson: Kelly has put them in contact with Missy and Joyce.
3. Worship discussion and communion possibilities:
 - a. We will continue using the parking lot at the NDSCS football field for worship through August and September, except August 16 when a Synod Assembly worship service will be found on line.
 - b. We will have only one worship service until we are back in the Sanctuary. We will require wearing of masks once we are inside the church.
 - c. Brian has a volunteer team ready for cleaning.
 - d. We will possibly have communion at the September 6 worship service with pre-prepared bread and grape juice.
4. Computer conversion update:
 - a. Training for Staff is available in Fargo.
 - b. Watch your mail for update information form to help clean up the data we have in the office.
 - c. Staff retreat will be held on August 19, 2020. The office will be closed that day.
5. Discuss Assistant custodian &/or Volunteer coordinator:
 - a. The executive Committee will meet with Brian regarding a job description for an assistant custodian. There is money in the budget for this position.
 - b. We will table discussion for the Volunteer coordinator for the September meeting.
6. Get Zoom account for Bethel:
 - a. Dee moved and Dana seconded to have Lois get us started with our own Zoom Account. Motion carried. We would start with the “Single Pro” type of account.

NEW BUSINESS:

1. *Board Reports:*

Board of Stewardship: Linda Johnson

* Fall Campaign theme – “Embracing New Beginnings” and will take place October 4, 11 and 18.

* There will be a mailing going out with information about the Fall Campaign.

* They will be utilizing the new office computer software to help with the time and talent sheets and information.

Board of Property: Mike Bassingthwaite

* They did not meet.

Board of Education: Dana Kasowski

- * Pastor Erika and Lisa are working hard on ideas for Wednesday School and how it will work.
- * They did not meet, but will meet in August.

Board of Lay: Cyndy Kolle

- * Nursery positions are filled. Courtney will do Wednesday and Shae will do Sundays.
- * Sound board positions are filled. Cindy & Keath will do the 1st and 3rd Sundays and Levi will do the 2nd and 4th Sundays.
- * They are also looking for Facebook Live operators.

Board of Outreach: Blake Peterson

- * They did not meet, but will meet in August.

2. *Pastor visitation / communion:*

- a. They have used “phone buddies” to contact shut-ins.
- b. They are not allowed in hospitals unless death is imminent. They are allowed in some nursing homes as “essential workers”
- c. The pastors have done patio visits and through windows and are trying to be as flexible as possible.
- d. The pastors have had several funerals recently and have been able to use St. Johns Church for some of the services.
- e. It is important to remember that church is important to the community of faith during all of this uncertainty.

3. *Other:*

- a. Mike made us aware of a grant offered by the North Dakota Department of Commerce that can be used for improvements to the facility with new items to help control the spread of the virus. Some ideas were: touchless faucets, toilets and towel dispensers and kickers on doors for opening and closing doors without touching the handle.
- b. Mike will meet with Brian regarding this grant.

Board Reports – each board email minutes to Bethel office to review prior to Planning Council meeting.

Dates and notables:

Summer Worship will continue being held at the NDSCS parking lot through September.
Youth Led Worship – August 12, 2020 at 6:30 at the Practice Field in the park
Synod Assembly – August 14-16, 2020 – it will be a virtual assembly beginning Friday night.
No parking lot Worship on August 16 – Worship available online provided by the Synod.
Staff retreat – August 19,2020 – office closed

Closing with the Lord’s Prayer

Spiritual Direction September 8 – Dee Jensen

Next meeting September 8, 2020

Respectfully Submitted:

Cindy Borchert, Secretary/Treasurer